



October 30, 2009

The Annual National Early Hearing Detection and Intervention (EHDI) Meeting and associated ancillary meetings will be held February 27 through March 3, 2010 at the InterContinental Chicago O'Hare Hotel in Rosemont, Illinois. This is a mandatory meeting for states and territories that receive Centers for Disease Control and Prevention (CDC) and/or Health Resources and Services Administration (HRSA) funding for Early Hearing Detection and Intervention/ Universal Newborn Hearing Screening and Intervention. As part of the Funding Opportunity Announcements for these awards, applicants agreed to meet certain requirements, including the budgeting of travel expenses for project staff to participate in regional or annual meetings and other proposed trainings or workshops. To be in compliance with funding requirements, staff must attend this annual mandatory meeting, using their budgeted funds from these awards.

If funds are not utilized for this intended use, awardees are subject to a reduction in future funding for failure of compliance with funding requirements. This is the only mandatory meeting CDC/HRSA co-sponsors for all EHDI awardees. This meeting is one of the primary mechanisms to provide technical assistance to states and territories. In addition, this meeting allows for state collaboration and will provide the EHDI program with information on recent national advances. This collaboration and information sharing are vital to maintaining successful programs. As this impacts the securing of revenue for your program, we expect you to use your budgeted funds for their intended purpose.

Sincerely,

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